

Job Title **Contract Manager ROI**
Reporting To **Director**
Location **Based in close proximity to Dublin with travel throughout Ireland**

Job Summary

Permanent/ Full-time

Marcon are looking for a talented and driven individual to join our expanding team. The role will entail supporting our Projects department in a range of activities as we continue to provide a high standard fit-out service for our blue chip and independent clients.

Responsibilities and Duties

Main duties and responsibilities of the role are:

- Taking the lead and successfully managing commercial construction projects (up to £2 million) from concept through to completion
- Ensure the on-time delivery of all projects
- Collaborate with the client, design team and subcontractors during the entire project
- Ensure subcontractors carry out the required works and actively appraise their performance
- Liaise with senior team to make sure that the highest level of standards are met and maintained whilst applying Marcon procedures and culture
- Develop detailed contract programmes and sequence of works
- Implement and monitor Health & Safety and ensure environmental and quality compliance is maintained on site.
- Attend and lead on site project meetings when required ensuring clients are kept informed at all stages.
- Produce regular reports for review of works completed.
- A willingness to mentor other members of the construction team
- Implement zero snagging/defects on all projects

Skills and Experience

Essential Criteria

- Degree in a construction discipline
- Minimum of 10 years post qualification experience of working with a main contracting company
- Highly competent in construction law, safety legislation, and regulatory compliance.
- Working knowledge of BCAR – Building Control (Amendment) Regulations 2014; Building Regulations (1997–2020 updates); and Fire Services Acts 1981 & 2003
- Safe Pass; IOSH Managing Safely or equivalent.

- Thorough understanding of Construction Regulations 2013 and Safety, Health and Welfare at Work Act 2005
- Experience of delivering fast track construction methods, fit-out and refurbishment works
- A good understanding of mechanical and electrical systems
- Experience of project management procedures and best practice
- Experience in taking the lead on design and build projects
- Strong leadership interpersonal and people management skills are essential
- Commercial awareness is essential
- The ability to influence and negotiate at a senior level
- Excellent communication skills – verbal and written
- Good IT skills with knowledge of all packages - Outlook, Excel, Word and Project
- Clean driving license
- Quality driven. Demonstrating an attitude and experience of delivering projects based on quality, attention to detail and client satisfaction.
- Proven track record within the industry

Salary and Benefits

- Salary Negotiable pending experience
- Competitive Pension scheme
- Private Medical Insurance Scheme
- Additional holidays pending length of service.
- Death in Service benefit
- Team Building Activities
- Training and development opportunities

If you are interested in applying for this position, please complete send your CV to humanresources@marconfitout.com

Marcon are an Equal Opportunities Employer.