

Responsible Procurement Policy

Marcon Fit-Out Ltd is committed to responsible, ethical and sustainable procurement practices that support our wider Environmental, Social and Governance (ESG) objectives and align with the United Nations Sustainable Development Goals (UN SDGs).

Our procurement activities play a critical role in managing environmental impacts, promoting ethical labour practices and ensuring resilience across our supply chain. Through responsible sourcing and supplier engagement, we aim to ensure that materials, products and services used in our operations are obtained in a manner consistent with our values and regulatory obligations.

1. Commitment to Sustainable Procurement

Marcon Fit-Out Ltd integrates environmental and sustainability considerations into procurement decision-making across all stages of the supply chain.

Responsible procurement is embedded within our ISO 14001 certified Environmental Management System and our internal procurement procedures. These frameworks support responsible decision-making from supplier selection and project delivery through to product lifecycle management.

Where timber products are used, Marcon applies the principles of the Forest Stewardship Council® (FSC®) and maintains FSC® Chain of Custody certification, ensuring responsible sourcing of timber through every stage of processing, manufacturing, transportation and delivery.

2. SME Engagement and Supply Chain Sustainability

Marcon recognises that many small and medium-sized enterprises (SMEs) face challenges in implementing sustainability initiatives due to limited resources and capacity. However, these organisations form an essential part of our supply chain.

We work collaboratively with SME suppliers and subcontractors to promote responsible environmental and sustainability practices. This includes providing guidance on our environmental expectations and supporting suppliers through pre-start processes, project engagement and performance reviews.

Where reasonably practicable, Marcon seeks to engage local and regional suppliers, supporting local economic development while reducing supply chain emissions.

3. Integration with Supply Chain Management Policy (MAR.POL.016)

This Responsible Procurement Policy operates in conjunction with the Marcon Supply Chain Management Policy (MAR.POL.016), which defines the framework for supplier selection, onboarding, performance monitoring and continual improvement.

Key elements of this framework include:

Supplier Assessment

Suppliers and subcontractors are evaluated based on technical capability, financial stability and the robustness of their Health, Safety, Quality and Environmental (HSQE) management systems prior to approval.

Environmental Responsibilities

Supplier environmental responsibilities are clearly defined through pre-start documentation, project environmental plans and method statements.

Monitoring and Performance Management

Supplier performance is monitored through project audits, quality plans and Key Performance Indicators (KPIs) to ensure compliance with environmental and sustainability expectations.

Continuous Improvement

Suppliers are encouraged to contribute to sustainability improvements through proactive collaboration, innovation and improved environmental performance.

4. Evidence of Implementation

To demonstrate compliance with this policy, Marcon maintains appropriate records and documentation including:

- Environmental supply chain policies and procedures
- Supplier approval and evaluation criteria including environmental considerations
- Supplier audit schedules and environmental performance indicators
- Records of supplier engagement on sustainability matters, including training, compliance checks and carbon reduction initiatives

5. Exclusion Policy

Marcon Fit-Out Ltd is committed to ethical sourcing and will not knowingly procure products or services associated with:

- Illegal logging or the trade of illegal forest products
- Violations of human rights or traditional rights in forestry operations
- Destruction of high conservation value forests
- Large-scale forest conversion to plantations or non-forest land use
- Use of genetically modified organisms (GMOs) in forestry
- Violations of International Labour Organization (ILO) Core Conventions

6. Policy Communication and Review

This Responsible Procurement Policy is communicated to relevant employees, suppliers and subcontractors and is publicly available via the Marcon Fit-Out Ltd website.

The policy is reviewed annually to ensure continued effectiveness and alignment with regulatory requirements, sustainability objectives and organisational commitments to continuous improvement.

A handwritten signature in black ink, appearing to read "Mark O'Connor".

Mark O'Connor
Managing Director

A handwritten signature in black ink, appearing to read "Mark McElroy".

Mark McElroy
Managing Director

Dated: 01.02.26