

<b>Job Title</b>	<b>SHEQ Manager</b>
Reporting To	Director
Location	Marcon Head Office - Antrim
Job Summary	<p>Permanent/ Full-time</p> <p>As SHEQ Manager you will be responsible for the Health, Safety Environment and Quality management for our fit-out contracts and our specialist joinery workshop.</p> <p>You will report to the Directors of the company.</p>
Responsibilities and Duties	<p>Advise management on all SHEQ, occupational health and welfare matters</p> <p>Provide current advice affecting the health, safety, environmental and quality to all personnel</p> <p>Manage SHEQ requirements for our on-site activities and specialist joinery workshop</p> <p>Ensure procedures are followed for delivering projects safely</p> <p>Manage training matrix, ensuring that all employee's certification is up to date</p> <p>Ensure that personnel at all levels are updated on new and revised SHEQ legislation</p> <p>Carry out full investigations into all accidents/incidents, dangerous occurrences, and issuing reports with recommended action</p> <p>Continue to develop Marcon policies and manage ISO 9001, 14001 and 45001</p> <p>Ensure the company's 3<sup>rd</sup> party Quality, Environmental and Health &amp; Safety accreditations are kept up to date and external management systems maintained</p> <p>Ensure risk assessments and method statements are completed where necessary review sub-contractors submitted documentation</p>



	<p>Must be prepared to travel to projects throughout the UK and Ireland as required.</p>
<p>Skills and Experience</p>	<p><u>Essential</u></p> <p>NEBOSH Diploma or equivalent</p> <p>Must have experience in managing ISO 9001, 14001 and 45001</p> <p>At least 7 years SHEQ Management experience</p> <p>NEBOSH Certificate in Construction Health and Safety</p> <p>Full driving license</p> <p><u>Desirable</u></p> <p>Qualification in Environmental Management (IEMA)</p> <p>Knowledge of Quality Management Systems</p> <p>Fit-out / construction experience</p>
<p>Salary and Benefits</p>	<p>Negotiable depending on experience</p>
<p>If you are interested in applying for this position, please complete the below form and attach your current CV.</p> <p style="text-align: center;"><i>Marcon are an Equal Opportunities Employer.</i></p>	